



GEO-INSTITUTE

PLEASE PRINT CLEARLY

# EXHIBIT SPACE APPLICATION – CONTRACT

Geo-Congress 2023

Los Angeles Convention Center – Los Angeles, CA • March 26-29, 2023

[Return signed contract to: BCURTIS@ASCE.ORG](mailto:BCURTIS@ASCE.ORG)

Tel: 800-548-2723 • Fax: (877) 442-7214

Are you a first-time exhibitor? YES No

COMPANY \_\_\_\_\_

Contact Name \_\_\_\_\_ Contact Job Title \_\_\_\_\_

Street Address/ P.O Box# \_\_\_\_\_

City / State / Zip / Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ 800# \_\_\_\_\_

E-mail \_\_\_\_\_ Web site \_\_\_\_\_

P.R. Contact / Firm \_\_\_\_\_ P.R. Contact Phone \_\_\_\_\_

### Exposition Fee Payment Schedule

- \$2,795 10x10 In-Line; \$2,995 10x10 Corner; \$4,995 10x20; \$7,995 20x20 Island (before March 31, 2022, 50% deposit due with contract; balance due September 30, 2022)
- \$3,095 10x10 In-Line; \$3,295 10x10 Corner; \$5,395 10x20; \$8,495 20x20 Island (April 1, 2022-September 30, 2022, 50% deposit due with contract; balance due September 30, 2022)
- \$3,395 10x10 In-Line; \$3,595 10x10 Corner; \$5,795 10x20; \$8,995 20x20 Island (after October 1, 2022, 100% of the total fee due with contract)

Applications must be accompanied by 50% of the total space rental made payable to ASCE/2022 Geo Exhibits, if mailed before September 30, 2022. All contracts submitted after October 1, 2022 must be accompanied by full payment.

**Payment Information:** Preferred methods of payment are ACH / Wire Transfer; Check; and e-Check.

| ACH / Wire Transfer  | Check   | e-Check                      |
|--|---|------------------------------|
| SunTrust Bank- Mid Atlantic Region<br>300 Peachtree Street North East<br>Atlanta, GA<br>American Society of Civil Engineers<br>Bank Account No.: 202860213<br>Bank ABA Routing No.: 061000104<br>SWIFT Address (International Wire only): SNTRUS3A | American Society of Civil Engineers<br>P.O. Box 79668<br>Baltimore, MD 21279<br>USA | Finance Dept<br>703-295-6328 |

For credit cards and other payment information, please reach out to your sales representative or sales@asce.org. ASCE does not accept credit card information through email - please call 1-703-295-6328 to process such payments.

Space Requirements: Booth Size \_\_\_\_\_ x \_\_\_\_\_ Corner:  YES  No

Booth Selection: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_

Please assign near, if possible: \_\_\_\_\_

DO NOT assign near, if possible: \_\_\_\_\_

Special Requirements (e.g., carpet aisles, hanging banners, archways, etc.) \_\_\_\_\_

Authorized Exhibitor Signature \_\_\_\_\_ Date, Print Name \_\_\_\_\_

Accepted by Exhibit Management \_\_\_\_\_ Date \_\_\_\_\_

By submission of this contract, the exhibitor agrees to abide by all the terms of this agreement and by ASCE's vendor terms and conditions found here - <https://www.ascemediasales.org/terms-conditions>

ASCE is a 501(c)(3) charitable organization. For information about whether any portion of your sponsorship payment is eligible for treatment as a charitable contribution, please contact Joe Fernandez at 1-703-295-6234.

### FOR SHOW OFFICE ONLY

|                         |                         |                          |
|-------------------------|-------------------------|--------------------------|
| Date Received _____     | Total Square Feet _____ | Amount Paid \$ _____     |
| Booth # _____           | Cost of Booth \$ _____  | Amount Retained \$ _____ |
| #of Corners _____       | Deposit Paid \$ _____   | Refund Due \$ _____      |
| Dimension _____ X _____ | Balance Due \$ _____    | Cancellation Date _____  |
| Number of Years _____   | Company ID: _____       |                          |